

Guidance for Printing the Booklet version of the Environmental Stewardship Manual

Generic guidance for all printers with double-sided printing capabilities.

Printer Settings:

- 1) Paper orientation: Landscape
- 2) Print option: 2-sided Printing
- 3) Binding Location: Short Edge [left] / Flip on short edge
- 4) Page Scaling: None

Please note: This document is already formatted for Booklet printing therefore selecting the Booklet print option on your printer is not recommended.